



TABLE TOP EXHIBITOR SHIPPING FORM

HYATT REGENCY SAN FRANCISCO, 5 EMBARCADERO CENTER
SAN FRANCISCO, CA 94111 · 415.788.1234 / FAX 415.291.6569

CONVENTION SERVICES MANAGER AJ PATEL DATE ORDERED _____

EXHIBITOR NAME/COMPANY: _____

GROUP/SHOW NAME: MDM San Francisco

CONTACT PERSON & PHONE NUMBER _____

PACKAGE HANDLING:

A \$15.00 fee per package or \$100 per pallet (each way) will be applied to all packages received into and shipped out of HRSF. This fee does not include prevailing shipping fees. Exhibit boxes should arrive no more than (3) days prior to prior to scheduled set up day.

Address packages to: **(Your Name or Person On-site from your Company)** _____
Hyatt Regency San Francisco
5 Embarcadero Center, San Francisco, CA 94111
Exhibitor Company Name _____ / **MDM SF**

In-Bound Packages # _____ \$15.00 per piece / \$100 pallet

\$15.00 per piece / \$100 pallet

Out-Bound Packages # _____
(Estimated count; exact number determined on-site)

BILLING INFORMATION:

CREDIT CARD: (Circle One) **VISA** **MASTERCARD** **AMERICAN EXPRESS** **DISCOVER**

Card Number _____ Expiration Date _____

I hereby authorize the Hyatt Regency San Francisco to utilize my credit card for the detailed billing as noted above.

Signature _____ Date _____

Please return this completed form to AJ Patel via e-mail: AJ.Patel@hyatt.com or via fax at 415-291-6569.